






# JOHNEIL P. CARATAO

BA COMMUNICATION STUDENT


## CONTACT ME


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 09514520167


 Johneil Caratao


## SKILLS SUMMARY

 Project Management

 Content Creation


 Digital Publishing


 Film Making, Photography and Video Editing


 Promotional Materials Creation

 Voice Skills

## AWARDS RECEIVED

 1st year Academic Scholar, 2nd year Dean's Lister and 3rd Year President's Lister.

 5th Placer of 2020 Titik Poetry Regional Spoken Poetry Competition

 Region 5 representative for 2020 De La Salle University Luntiang Palihan Creative Writing Workshop

## PERSONAL PROFILE

I am a 4th year B.A Communication student of Bicol University-College of Arts and Letters looking for a company to do my internship program.

## WORK EXPERIENCE

### Digital Marketing Intern

MLC PH Business Consultancy Services | February 2022 - April 2022

- Prepare detailed promotional presentations.
- Help with the planning and coordination of digital events and marketing collateral.
- Research competitive digital content and marketing trends.

### Communication Student's Association President

Bicol University College of Arts and Letters  
Communication Department | July 2021 - Present

- Establishing organizational procedures, goals, and policies.
- Directing and overseeing an organization's budgetary and financial activities.

### Fast Food Chain Service Crew

Chowking Tabaco | April-July 2019

- Conduct day-to-day customer service through taking orders, answering questions on meal items, making recommendations, serving food/beverages to customers, and preparing the bill that itemizes total meal costs and sales taxes.

## EDUCATIONAL HISTORY

Tertiary	Bicol University College of Arts and Letters Bachelor of Arts in Communication Legazpi City 2018-2022
Secondary	Malinao National High School Balza, Malinao, Albay 2012-2018
Elementary	Tuliw Elementary School Tuliw, Malinao, Albay 2007-2012